

Privacy Policy

Your privacy is important to Capital City Solar. The following Privacy Policy discloses the information practices followed by Capital City Solar with respect to your personal information gathered to help us assess your interest in a solar panel system and with respect to Capital City Solar's public website, including the type of information that we gather, the way we use information internally and our policy regarding sharing information with others.

Collection and Use of Personal Information

Personal information gathered on our public website means any information that is related to an identified person, or that may be used to identify an individual, including, but not limited to: first and last name; email address; a home, postal or other physical address or other contact information; title, birth date, gender, occupation, industry, or personal interests; and other information necessary or useful to provide a product or service that you have requested.

For customers interested in Capital City Solar's lease offering, we collect personal information from you or others on your behalf, on our credit evaluation request and other forms, including identifying information such as name, address, telephone number, date of birth, Social Security Number, bank routing information, and credit related information such as your outstanding mortgages. We also receive information about you from consumer reporting agencies such as credit history and capacity.

Protecting Personal Information

Personal information gathered about customers interested in leasing a solar panel system is only accessible by appropriate personnel who have a business need for the information. We provide training and communication programs to educate our personnel about the meaning and requirements of this privacy statement. We use systems, policies and procedures to maintain the accuracy of customer information and to protect it from loss, misuse, or alteration.

How We Use Personal Information

Personal information about our customers or former customers will only be disclosed as permitted or required by law. Information that has been collected is securely maintained in your file in our records. We use personal information to meet your requests for solar panel system financing, for solar panel system products and services, and to comply with legal requirements. In striving to serve you, we sometimes share customer information with others so they may help us by providing services to us or by

providing services on our behalf or jointly with us to you. We do not sell personal information about you to unrelated companies for their independent use.

Domain Name and IP Address

We collect the domain names and IP addresses of our visitors for statistical purposes, in order to measure use, to improve the content or responsiveness of our site or to customize the content or layout of the site for the individual visitor. We do not disclose this information to third parties. We may also aggregate information relating to our visitors' traffic patterns from the data that we collect and retain concerning the IP addresses and domain names of our visitors, and we may divulge such aggregate information about our users with third parties such as our business partners, distributors, and service and support providers.

You may visit our website anonymously if you wish, by using appropriate software or web services available from or through third parties.

Log Files

We maintain a log file of all actions that are initiated or facilitated using our website, to capture, record and store data concerning the transaction. Access to this data is restricted to those who administer our network and public website, and to our legal counsel who may access this information in the event of a dispute, in response to legal process or law enforcement inquiries, abuse of our website, or violation of our Terms of Use Policy.